

HO/DIT/OA/433/2024-25

Date: 29-05-2024

**NOTICE**

UCO Bank invites quotations from E-waste scrap dealers/recyclers for following hardware items to be sold as scrap on “As is where is basis and as is what is basis” as per details given below.

Sl. No	Item Name	Item Quantity	Minimum Price to be Quoted per unit item (in Rs.)	Location of the Hardware Items	
1	UPS 5 KVA - Epoch Make	1	5000	UCO Bank Head Office, 1st Floor, KYC & AML Cell, 2 India Exchange Place, Kolkata 700001	
2	Battery 12V, 65 AH Exide Make	1	1000		
3	UPS 20 KVA - EATON Make	2	10000	UCO BANK Head Office-II, 3 and 4 DD Block, Sector 1, Saltlake, Kolkata-700064.	
4	UPS 20 KVA - Prostar Make	1	10000		
5	UPS 20 KVA - Numeric Make	3	10000		
6	Batteries 12 V, 100 AH Amaron Quanta Make	133	1250		
7	Batteries 12 V, 65 AH Amaron Quanta Make	10	1000		
8	Batteries 12 V, 130 AH Exide PowerSafe Make	48	1500		
9	Batteries 12 V, 42 AH Amaron Quanta Make	16	750		
10	Batteries 12 V, 65 AH Exide Powersafe Make	10	1000		
11	Batteries 12 V, 200 AH Amara Raja/ Amaron Quanta Make	80	2000		
12	UPS 5 KVA - APLAB Make	1	5000		UCO Bank Head Office-I, 10 BTM Sarani, Kolkata-700001
13	UPS 5 KVA - Numeric Make	1	5000		
14	UPS 10 KVA - Numeric Make	4	8000		
15	UPS 10 KVA - EPS Make	1	8000		
	UPS 20 KVA - Consul Make	1	10000		
16	Tubular Batteries 6 Cell, 66 AH Exide Make	6	1250		
17	Batteries 12 V, 65 AH Exide Powersafe Make	48	1000		
18	Batteries 12 V, 65 AH Amaron Quanta Make	10	1000		
19	Batteries 12 V, 42 AH Amaron Quanta	16	750		

20	Batteries 12 V, 100 AH Amaron Quanta Make	3	1250	UCO Bank MD & CEO Residence, 1A Russel Street, Park Street, Kolkata-70007
21	Batteries 12 V, 75 AH Exide Powersafe Make	20	1000	
22	UPS 10 KVA - AVO Make	1	8000	
23	Batteries 12V, 100 AH Exide Powersafe Make	30	1000	
<b>Contact person with Mobile Number</b>				
Mr Soupal Kumar Dey 033 4455 9756/033 4455 9770/033 4455 9797				

- Interested parties are requested to offer their rate for all items. Partial disposal of the items will not be allowed.
- The quantity mentioned above is indicative only. Payment will be made based on actual quantity.
- The items lying at the sites may be **inspected between 2 PM to 5 PM on 05-06-2024 and 06-06-2024**. Bidders are requested to properly check the items before bidding so that there will be no confusion at the time of disposal regarding quality of the items.
- The bidder has to submit the caution money of **Rs 5,000 in form of Demand Draft (DD)** along with commercial bid in separate envelope. DD will be returned post completion of the process. Bid without caution money will be rejected. The caution money of H-1 bidder will be encashed if the bidder fails to execute the order as per terms & conditions stipulated in this document.

**Bank Details for Tender fee**

Account Number-18700210000755  
Account Name- M/s HO DIT  
Branch- DD Block, Salt Lake Branch  
IFSC- UCBA0001870  
MICR- 700028138

- The quotation should be submitted in sealed envelope within **18-06-2024 (Tuesday) by 4:00 PM** at the following address:  
**Deputy General Manager**  
**UCO Bank Head Office,**  
**Department of Information Technology,**  
**7<sup>th</sup> floor, 3 & 4 DD Block,**  
**Salt Lake, Kolkata – 700064**

- Bids will be opened on 18-06-2024 (Tuesday) at 4:30PM.
- Hardware items to be sold to the highest bidder. Bank will notify the selected bidder and the selected bidder will have to make the payment within next 7 working days from notification without fail.
- Commercial format should be as per **Annexure-A** shared with this document.
- Bidder should **follow/ abide all rules as per latest IT/ E-Waste Management Rules, by Ministry of Environment, Forest and Climate Change, Govt. of India.**
- Bidder has to submit following documents along with the commercial bids:
  1. **Copy of valid GSTIN and PAN certificate in the name of the company.**
  2. **Copy of valid Factory/ Trade license.**
  3. **Copy of valid authorized e-Waste Management registration certificate.**
  4. **Copy of valid authorized certificate from state/ central pollution control board.**
- Payment will be received based on actual number of items however, if any of the line item is missing at the time of disposal, corresponding amount will be returned/adjusted.
- Declaration Regarding Scrap Item Inspection by the Tenderer **Annexure-B** to be submitted by the bidder after inspection of items along with commercial bid.
- Material should be cleared in next 15 calendar days. In case more than one bidder quotes the same price which is H-1, in that case Bank will split the items amongst the H1 bidders. The order will be split based on the items for which the bidder has quoted the higher price.
- UCO BANK reserves the right to accept or reject in part or full any or all offers at its sole discretion at any stage without assigning any reason thereof and without any cost or compensation therefor. Any decision of UCO Bank in this regard shall be final, conclusive and binding upon the bidders.

**Non-Submission of aforesaid documents may lead to rejection of bid document.**

**(Assistant General Manager)  
DIT, Head Office**

**Annexure-A**

Commercial format (To be submitted on Company letter head)

Name of the company	
Company Registered Address	
Contact Person	
Contact No	
GSTIN	
PAN	

(in Rs.)

Item Description	Make	Qty. (A)	Unit Price (Excl. GST) (B)	Total Price (Excl. GST) (C)=(A*B)	GST %
UPS 5 KVA	APLAB	1			
	Epoch	1			
	Numeric	1			
UPS 10 KVA	Numeric	4			
	AVO	1			
	EPS	1			
UPS 20 KVA	EATON	2			
	Prostar	1			
	Numeric	3			
	Consul	1			
Batteries AH/ VOLT- 42/ 12V	Amaron Quanta	32			
Batteries AH/VOLT- 65/12V	Amaron Quanta	20			
Batteries AH/VOLT- 65/12V	Exide Powersafe	59			
Batteries AH/VOLT- 66/12V	Exide	6			
Batteries AH/VOLT- 75/12V	Exide Powersafe	20			

Item Description	Make	Qty. (A)	Unit Price (Excl. GST) (B)	Total Price (Excl. GST) (C)=(A*B)	GST %
<b>Batteries</b> AH/VOLT- 100/12V	Amaron Quanta	136			
<b>Batteries</b> AH/VOLT- 100/12V	Exide Powersafe	30			
<b>Batteries</b> AH/VOLT- 130/12V	Exide PowerSafe	48			
<b>Batteries</b> AH/VOLT- 200/12V	Amara Raja/Amaron Quanta Make	80			
<b>Total Cost of ownership (H-1) in figure</b>					
<b>Total Cost of ownership (H-1) in word</b>					

Company Seal

Authorized Signatory

Name & Designation:

Note:

- No changes in commercial format will be acceptable by the bank.
- **Bidder will quote price without GST and GST will be applicable with Total Cost of Ownership (TCO) quoted by the bidder.**
- In case of discrepancy between figures and words, the amount in words shall prevail.
- Please note that any commercial offer which is conditional and/ or qualified or subjected to suggestions will also be summarily rejected. This offer shall not contain any deviation in terms & condition or any specifications, if so such offer will be summarily rejected.
- All prices should be quoted in **Indian Rupees (INR)** only.
- **The TCO (Total Cost of Ownership) will be exclusive of GST. However, the selected bidder has to pay total amount including of GST and other applicable taxes at actuals.**
- **The quantity mentioned above is only indicative only. The payment to be made by the bidder will be on actual nos. of UPS and batteries to be sold.**

**Annexure-B**

**Undertaking to be given by the Bidders (In Company's letter head)**

To,

**Deputy General Manager,  
Department of Information Technology,  
UCO Bank, Head Office-II,  
7<sup>th</sup> Floor, 3 & 4 DD Block, Salt Lake,  
Kolkata-700064**

Dear Sir,

**Sub: Disposal of old and obsolete IT Assets**

This bears reference to your document Ref. No. HO/DIT/OA/433/2024-25 dated 29/05/2024.

1. We confirm that all IT Assets have been inspected by us before submission of commercial bid i.e. Annexure-A.
2. We shall be fully responsible for disposal of the old and obsolete items as listed in above document and disposed off the same as per latest Government policy with adherence to all rules and laws.
3. We hereby guarantee that all identified items will be picked up as scrap "**As is where is basis and as is what is basis**" and we will not raise any complaint at the time of pick up about the quality of the product.
4. We confirm that upon selection as H-1 bidder, we will make the payment of H-1 amount within \_\_\_ working days and materials will be cleared within \_\_\_ working days from the days of payment.
5. We have submitted EMD in the form of DD as mentioned in HO/DIT/OA/433/2024-25 dated 29/05/2024 and also submitted following documents along with Annexure-A (Commercial Bid)
  - a) **Copy of valid GSTIN and PAN certificate in the name of the company.**
  - b) **Copy of valid Factory/ Trade license.**
  - c) **Copy of valid authorized e-Waste Management registration certificate.**
  - d) **Copy of valid authorized certificate from state/central pollution control board.**

Yours Faithfully,

**Authorized Signatory,  
(Name & designation)**

**Date:**

**For and on behalf of M/s \_\_\_\_\_**